

MINUTES OF SCROOBY PARISH COUNCIL MEETING

Monday 14 May 2018

SCROOBY VILLAGE HALL

1. Present

Chair Ed Marshall, Heidi Robbins, Elaine Gargett, Christine Bailey, Phil Walton, Stephen Lincoln, Matt Pollard, Tony Smith (Clerk & Treasurer), District Cllr Barry Bowles.

2. Apologies

County Cllr Tracey Taylor. No members of the Parish were present.

3. Minutes of the Last Meeting

After amending 3 typing errors the minutes were accepted: Proposed by Stephen Lincoln, Seconded by Elaine Gargett.

4. Matters Arising

Are covered below, else.

5. Correspondence – No progress was made on the chairs from Stockwith as they were as old as the existing.

7. Treasurer has still to buy the PC/Scanner from the Transparency Fund grant.

14. The source of the drone mentioned still remains unclear.

5. Correspondence

A number of notices, e-mails and letters had been received and were listed before the meeting.

Those of note or action were:

NALC Govt consultation on unauthorised Traveller campsites

Adventures in Music for under 6's, Retford from 10th May.

ONS 2021 Census, call for Parish Council requirements. **Action:** Clerk to respond.

Carers Roadshow, Retford 26th July

Agreed to buy Adult pads for the Defibrillator. **Action:** Treasurer to work with Julie Dunstan.

6. District and County Councillor's Report

District Councillor, Barry Bowles. Had given his report in the Annual Meeting.

County Councillor, Tracey Taylor. No report, apologies received.

7. Finance Report

The Treasurer presented his report, which did not include any abnormal spend. The report was approved. Full details of the report can be viewed at www.scrooby.net.

Other matters:

- Annual Accounts – were completed and signed off at the prior Annual Meeting. It was noted that we could call ourselves "Exempt" and not have to be External Audited. These would now be made available for the usual Public Scrutiny.
- Data Protection Act (GDPR) changes for May 2018 – The Clerk reported this is still under analysis by the Clerk, who noted it was such a major topic. **Action:** The Clerk + The Clerk – to still connect with David Harwood (at Bassetlaw) to discuss.
- Parish Council Insurance renewal was quoted at £781.87 or +£11.36 on previous year. Agreed to renew with this cost. **Action:** Treasurer to pay.
- The Treasurer noted that as part of the devolution of responsibility downwards Parish Councils were now becoming more self-governing. However, that did mean we had to "get our house in order" to withstand possible public scrutiny. The main part of that was that we are compliant informally but a number of issues had been raised in the Governance section of the Internal Audit Report. The Treasurer proposed that at each meeting the PC would discuss 2/3 items so that they are all resolved before the next Audit. This was agreed and indeed 2 items were discussed and signed off immediately.

8. Police Report

The local PSCO Lucy Campion was not able to attend the meeting.

The note from Julie Davison about unsociable mopeds riding around the village was received, discussed and PCSO Campion asked for more information please.

A national Rural Crime survey request had been circulated to councillors for their responses. The Clerk reported that Notts CC were sending out individual Fraud Alerts, 5 received to date.

Action: Agreed that the Clerk would place these on the Scrooby.net web site.

9. Planning & Neighbourhood Plan

1. The Scrooby Neighbourhood Action Plan (SNAP) continues to progress, the last meeting on 23rd April set to discuss the next steps. It was noted that during the summer there would be consultants visiting the Parish to enable them to complete the 2 reports we have asked them for. Funding remains but according to the rules we had to return £516.90 unused funding, but would be able to apply for more later in the year. The SNAP Chair, Tony Smith had placed articles in the Star for more members and the forthcoming Front Cover Artwork competition, he had received not one reply. Chair asked PC members to think hard who could help Tony. Tony also noted one of the next steps is a "Call to Sites" where we ask landowners of their plans from development and what sites they could / would offer for development. It was noted that step may shake out the apathy currently being shown.
2. Planning Requests – No new request have been made.
3. Alpha House – The Enforcement Officer had recommended a Retrospective Planning Application be made and one seems to have been made (18/00502/HSE, officer Amanda Broadhead). However, it is unclear as to whether all matters have been applied for. Phil to circulate a response to the Application to councillors before lodging it formally.
4. Westgate House – Again an Enforcement visit has occurred re. the tree and the discharge of the initial planning procedure and had been cleared for progress. This has met with severe resistance from a concerned parishioner who has taken the matter to the Ombudsman, who has replied stating they should make a formal complaint to the Chief Executive of the BDC. That concerned the legality of the original build, additionally another complaint has been lodged in reference to the Tree removal in a Conservation Area issue as well. Both parties have asked the Parish Council to support them in their complaints. It was agreed that Ed would circulate a draft to understand the issues and formalise a letter to BDC in terms of a possible dereliction of duties by BDC Planning.
5. It was noted a number of Planning Applications reside on the Planning Portal that had not been notified to the Clerk. **Action:** Clerk to write to Head of Planning as to why the PC is not receiving these Planning Application Notifications.

10. Play Area

Heidi Robbins reported the rubber mats and pegs had been installed and we had 4 spare mats available. **Action:** Treasurer to pay for them.

11. Village Hall

Toilet Plans – Ed had discussions with an Architect, Kevin Kennedy. Some very good ideas were floated (e.g. use prefabricated units for the toilets and make some very useful changes to the Hall). Proposals are to be drawn up for presentation and a sum of £500 was agreed for this work. The target for funding would be around £25-30,000 and the work completed in time for the 2019 Scrooby Show. It was agreed that as James Arrowsmith had volunteered to be Project Manager, we allow him to continue.

12. Village Environment

- Chris Thompson and future Rights of Way around Scrooby. Heidi reported that a meeting and walking meeting had been held recently with Chris and Keith from Ranskill. Proposals had been drafted for a particular walk way and these would be put formally to the PC at the June meeting.
- Grass Cutting – the schedule had been agreed as roughly the same as last year. Additionally it was agreed to ask ACER to clear the leaf mould by the Church on Low Road.

13. Pilgrim Fathers Visitors Centre and Mayflower 400

The Illuminate Festival was set for Scrooby this year, in October, more to follow.

Scrooby Parish Council 14.05.2018

Pilgrim Roots had sent in some proposals for new Information boards and their positions..
These to be discussed and agreed upon shortly.

It was noted that all had endorsed the Pilgrim Roots Lottery Grant application.
Barry Bowles reported that Sue Allen had now published a new book entitled
"Steps along the Mayflower Trail"

14. Any Other Business

None.

*All minutes from Scrooby Parish Council meetings are now published at www.scrooby.net, after
acceptance by the Parish Council*

Meeting ended 9.21 pm.

Next meeting to be held on Monday 11 June 2018, 7.30 pm, Scrooby Village Hall.