

MINUTES OF SCROOBY PARISH COUNCIL MEETING

Monday 12 February 2018

SCROOBY VILLAGE HALL

1. Present

Chair Ed Marshall, Heidi Robbins, Elaine Gargett, Phil Walton, Matt Pollard, Tony Smith (Clerk & Treasurer), County Cllr Tracey Taylor, District Cllr Barry Bowles
In addition: 3 members of the parish (who simply wanted to watch and listen)

2. Apologies

Christine Bailey

3. Minutes of the Last Meeting

The minutes were accepted: Proposed by, Heidi Robbins Seconded by Elaine Gargett.

- 3.1. Due to the attendance of PCSO Lucy Campion, the Chair proposed the agenda be amended tonight and the Item 8. Police Report be moved to the next item on the agenda. Agreed by all. *However, for comparison Item 8 is reported below in its normal sequence.*

4. Matters Arising

Are covered below.

14, AOB – The Defibrillator Course was a success and **Julie Dunstan** agreed to set up another course (possibly March/April), targeted at the younger side of the community.

The Clerk reported he had worked with Graham Robbins to update the Scrooby.net website.

And also that the www.scrooby.net website had been the subject of a substantial hacking attempt recently.

4.1. Parish Council Members

The Clerk reported he had followed the rules of the Electoral Services Section at Bassetlaw and posted a Casual Vacancy Notice for the requisite 14 working days. That ended on 7th February and no requests had been received to hold a full and formal election procedure. Electoral Services then stated we are requested to go ahead and advertise for a new Parish Councillor who would be elected by the members of the Parish Council only as were the lawful rules. The Clerk then stated he had designed a Councillor Vacancy advertisement and placed it in the Main (Official) Noticeboard at the Village Hall, with a copy in a) the Scrooby Information Hub (the telephone box) and b) the Scrooby.net web site. The meeting requested he also place the advertisement in the March edition of the STAR, with a target of an election at the March 2018 Parish Council Meeting.

5. Correspondence

A number of notices, e-mails and letters had been received and were listed before the meeting.

Those of note or action were:

New Government powers to tackle Fly tipping

Bassetlaw Rural Conference, The Clerk attended on 12th February. Points to note were the development of a Parish Councillors Portal which would have the most common links to the usual services (Fly Tipping, Dog Fouling, Council Fraud, at all the 00's of others a web application that could run from a smart phone, **Tony Smith** to follow up.

Bassetlaw – a reminder that hanging baskets or lamppost decorations need a licence from Bassetlaw before placement.

Notts CC – Wanting support for a WW1 Centenary Roll of Honour to be created in the centre of Nottingham. They are willing to come and talk about the project. Tracey Taylor knew little of this and agreed to follow it up at Notts CC.

6. District and County Councillor's Report

District Councillor Barry Bowles reported:

- Planning, Alpha and Westgate Houses are still ongoing. Rendering at Pebble Mill was not supported.

- Letter from Parish Council to the Head of Planning regarding Scrooby planning decisions, comments of late. A response from Beverley Alderton-Sambrook, was hoped to have been available but they are still working on it.
- No comments from the Bassetlaw Council meetings.

County Councillor Tracey Taylor reported:

- A full Notts CC council meeting had been recently held, main items were:
 - Childrens Committee – Received the Schools Commissioners report on Elective Home Education and Exclusions. Outcomes for Key Stages were fine but Post 16 education was not showing up as well. Child Sex Abuse in Nottinghamshire – Notts CC were under some investigation, although the Notts CC Leader had made an official formal apology.
 - The Council Tax Budget was to be set on 28/2/18, probably in line with other councils.
 - Highways – Bids were in for work to be done. Thinking of the Speed Camera (see below) could we ask Notts CC for any statistics they glean from it.
- Mayflower 400 – The letter sent by the Clerk to County Cllr, District Cllr and Bassetlaw Dev and Marketing) regarding the seemingly unco-ordinated approach by all councils to Mayflower 400 and how to ensure Scrooby gets it fair share. Particularly because it seems there are 3 sets of people / bodies working on Walking Trails around Scrooby and between Retford and Gainsborough. Tracey Taylor replied that £25k was for the application of a Heritage Lottery Funding and £30k was to get Notts communities involved in artistic type work (e.g, Brownies / Guides, etc.) **The Clerk** was requested to send in the contacts of Kevin Tween (Ranskill project) and Chris Thompson (Notts Ramblers) to Barry Bowles and Sandra Withington.
Julie Dunstan also commented she was working with Sandra Withington to help identify current private houses in the village that used to be businesses. e.g. Woofenden House used to be the Post Office some years ago.
It was noted that the next Pilgrim Fathers Origins Society meeting was in the Village Hall on Weds, 21st February – all are welcome.
- Tracey Taylor also mentioned again the Apple Tree planting project. The Gardening Club (via Heidi) are to assist with the placing of the tree in Scrooby and to link up with Sandra Withington for details.

7. Finance Report

The Treasurer presented his report, which did cover the last 2 months and included a major receipt of £9,000 grant for the SNAP Neighbourhood Area Plan project. The report was approved. Full details of the report can be viewed at www.scrooby.net.

Other matters:

- PRECEPT 2018_19 – The Parish Council agreed to the Treasurer's proposal to set the Scrooby precept at £5,700 pa, which would mean a 2.9% increase or £1.67 pa on a band F property. The precept needed to be sent to Bassetlaw the next morning for inclusion in the Council Tax charges.
- Transparency Fund – as the fund was to close before the Parish Council meeting, the Clerk had taken it upon himself to bid for £510 to cover the cost of a new laptop, software, an A3 scanner/printer and some funds for clerical work. Council accepted the bid should have gone forward.
- Audit and Accounts 2018_19 – some changes to the procedures, Treasurer had attended a 3 hour briefing to be ready recently. However, he did note that this may place more emphasis on the Internal Audit side because no External Audit would be required. Agreed: **Treasurer** to discuss with Graham Robbins the current Internal Auditor.
- Data Protection Act (GDPR) changes for May 2018 – The ramifications are still under analysis by the Clerk, seems to be “a sledgehammer to crack a nut” and major changes could be needed. **Barry Bowles** to challenge if we do or do not need to register with the Information Commissioner. **The Clerk** – to connect with David Harwood (at Bassetlaw) to discuss.

- Code of Conduct and Standing Orders – The council felt they need more time to digest and identify issues. The subject / signing off was delayed until the March Parish Council meeting.

8. Police Report

The new PSCO Lucy Champion did attend the meeting and so the Council agreed to move her item to the top of the agenda. Comments / issues discussed were:

- Only 3 PSCO's are covering all of Bassetlaw. But 2 new Special Constables are in training at Harworth.
- The ANPR cameras had been upgraded in our area and were helping track crimes
- They are not aware of "people wandering about the village late at night" because none had been reported.
- Lucy listed 27 Scrooby incidents over the last 12 months, 2 burglaries in the last 2 months.
- Crime figures are only updated after a 2 months delay to allow for investigations to be completed, therefore reports of them are only guidelines.
- Keeping "moaning" about the 101 system and inability to log incidents. Perhaps a letter from the PC to Paddy Tipping. But if in danger definitely ring 999.
- CCTV – Is it useful, could be but criminals cover their faces and number plates. So would be worth having but it is not a panacea. Is it a deterrent, no statistics to prove it but "gut feel" says yes.
- Repeated Quad / Trail bikes late at night / early hours. Can't easily identify where so not reported. Lucy suggested using a diary as a good way of testing for patterns to allow the police set up resources. Barry Bowles also noted Blyth has a Quad bike problem.
- Sum Up:
 - Report general information and "feelings" (e.g. Quad bike patterns) to PSCO's
 - Report specific incidents to 101 / 999
 - Use the Notts Police website for statistics (we to analyse though).

Scrooby Security using CCTV; No further progress.

9. Planning & Neighbourhood Plan

1. The Scrooby Neighbourhood Action Plan (SNAP) continues to progress. A funding request for £9,000 has been received and Consultants have been engaged. The Parish wide survey leaflet was a good response and enough to work with (32% response rate), however less than 47% were not named. The initial analysis is being discussed by the SNAP team. The Prize Draw winner was Truidi Bushell of Chapel Lane.
2. Planning Requests - Removal of the tree at Belmont House, the Appeals panel have attended on site and upheld the appeal. Land off Mill Lane, Holiday Log Cabin application refused. Agent is looking at possible sale or a Pond to "stop the Travellers using the field". Alpha House, Terry Wells contacted but still has not visited the site yet. Westgate House, Lawful Development Certificate allowed, Phil Walton awaits update from the Enforcement Officer.
3. BDC Planning Procedures – The Parish Council letter re. recent planning approaches, to the Chair of the Planning Committee, who passed it on to the Head of Regeneration (Bev Alderton-Sambrook) who had acknowledge our note and was investigating, no response since 12th January

10. Play Area

Heidi Robbins reported the old units were cleared before Xmas and the new ones installed in January. Complimentary comments have been received to date. Thanks to Steve Fenning and Norman Gray for spreading the loose soil around the site and tidying up.

Agreed: **Heidi** to buy 4 rubber mats (cost = £80) for under the units and swings and re-seed the soil in Spring.

Funding: The Scrooby Show agreed to donate £1,000, Elaine G to progress.

11. Village Hall

Toilet Plans – The plan for the extension continues to be drafted for use by architects.

Note – The Scooby Cinema on Sunday, 18th February.

Ed to investigate incident of the floor tiles lifting.

PAT Testing (Portable Appliance Testing), offer received from Daniel Torridon to check 4-5 appliances. **Clerk** to obtain prices. Advantageous with our Insurers if they are certified.

12. Village Environment

- Letter from Margaret Clapham to Barry Bowles re. the appearance / disappearance of the Speed Signs. It is noted that these units belong to Notts CC who have a limited supply for all the rural villages, therefore they move them around to share the resource.
- Bassetlaw Spring Clean, 2-23rd March – Heidi R is leading and arranging with Bassetlaw. It is noted we do have £235 funds to assist with litter picking.
- Letter from the Lewington's at Croft House thanking whoever was concerned in making their December and Christmas peaceful and quiet. The Parish Council wished to record their thanks to Chris Jessop from the Pilgrim Fathers for his successful noise reduction efforts.
- It had been reported that changes could be about to be made at the Pilgrim Fathers pub. In view of the issues with the Pub before the present Landlord took over the Chair had investigated and initialised the process to register it as a Village Community Asset to aid in safeguarding it's long term future. Further progress will be reported and discussed with the Landlord and the Owners when appropriate.
- Chris Tompson and future Rights of Way around Scrooby, A meeting to investigate options "on site" had been held and 3 main walkways identified. Heidi asked if the Parish Council was interested in pursuing further and Ok to proceed to the next step of detailing the requirements. The Council agreed to continue further.

13. Pilgrim Fathers Visitors Centre and Mayflower 400

- Interesting to note the Mayflower 400 Twitter account is mentioning upwards of 14 million visitors could be heading to Scrooby. And also that Doncaster was trying to get in on the act and tempt visitors to go to Doncaster!
- See also the paragraph in the County Councillors report above re. the apparent confusion of who is doing what and bidding for how much in the name of the Pilgrim Fathers 2020.
- Pilgrim Fathers Origins Society meeting, Weds 21st February 2018 in the Village Hall.

14. Any Other Business

Parish Defibrillator – The Council requested if Julie Dunstan could organise a second session of the very successful training course.

All minutes from Scrooby Parish Council meetings are now published at www.scrooby.net, after acceptance by the Parish Council

Meeting ended 9.20 pm.

Next meeting to be held on Monday 12 March 2018, 7.30 pm, Scrooby Village Hall.