

## MINUTES OF SCROOBY PARISH COUNCIL MEETING

Monday 11 December 2017

SCROOBY VILLAGE HALL

### 1. Present

Chair Ed Marshall, Heidi Robbins, Elaine Gargett, Phil Walton, Tony Smith (Clerk & Treasurer), County Cllr Tracey Taylor, District Cllr Barry Bowles  
In addition: No members of the parish

### 2. Apologies

Christine Bailey, Matt Pollard,

### 3. Minutes of the Last Meeting

With a minor amendment at para. 9.1., the minutes were accepted: Proposed by, Heidi Robbins  
Seconded by Elaine Gargett.

### 4. Matters Arising

Are covered below.

It was noted the 20kg bags of Rock Salt had arrived and 2 placed at the end of Dog Lane and the top of Church Lane. Two bags remain to be allocated.

The Clerk reported he was working with Graham Robbins to update the Scrooby.net website.

#### 4.1. Parish Council Members

It was unfortunately again recorded that Mark Firth had resigned from the Parish Council for personal reasons.

Mark has served the Council and Parish of Scrooby extremely well over the last 7 years, the Chair and all members expressed a huge vote of thanks to Mark and wished him well for the future.

As Mark was a fully elected member of the council a Resignation Notice is required to the Electoral Services Dept. at BDC, **Clerk to action**. That in turn will lead to a new member to be elected. The formal notice will be placed over the Xmas period and "volunteers" will be sought in the New Year.

### 5. Correspondence

A number of notices, e-mails and letters had been received and were listed before the meeting. Those of note or action were:

Data Protection Act changes in 2018 – Clerk attended the training and is working to understand the issues / requirements. Initially, it is thought we do not have to register with the ICO, BUT that will all change if CCTV is implemented

It was noted that Speed Signs would cost in excess of £1,900 each if installed ourselves.

Bawtry to hold an exhibition of their 1<sup>st</sup> Draft of the Bawtry Neighbourhood Plan on 13/12/17.

Tony Smith as Chair of SNAP to visit and takes notes.

### 6. District and County Councillor's Report

District Councillor Barry Bowles reported:

- Please email the SNAP Survey dates so he could be involved.
- Planning, Westgate House Lawful Development Certificate, responses from BDC Planning. Public responses do not count but are read. The matter is not referred to the Planning Committee, it is purely a legal question to be determined by a BDC Solicitor. Scrooby PC feel any development made now should be subject to today's current rules and regulations.
- BDC Awards for Local Community Achievers – If any names are thought of to be put forward, can we let Barry know please (usual contact details).
- No comments from the Bassetlaw Council meetings.
- That his IT problems of late had been resolved and could now be found on [barry.bowles@clt.bassetlaw.gov.uk](mailto:barry.bowles@clt.bassetlaw.gov.uk)
- The Chair recorded our thanks to Barry for all his hard work in the last year.

County Councillor Tracey Taylor reported:

- A full Notts CC council meeting held on 23<sup>rd</sup> November, main items were:
  - Health Care, A proposal to merge Adult Social Care and Health Care to provide better decision making
  - The vote on the proposal to outright ban all seismic testing on Notts CC properties. Tracey gave her reasons why the motion rightly failed.
- Mayflower 400 – although the main lead is Bassetlaw, the CC community is engaging through the previously mentioned Apple Tree planting project. Thought to be a very good idea and the Gardening Club was to be asked (via Heidi) to assist with the placing of the tree in Scrooby.
- School Holiday review – Motion agreed to change the dates in future.

At this point both Councillors left to attend other Parish meetings, with the Parish Council's thanks.

## 7. Finance Report

The Treasurer presented his report, which did not include any major receipts or spending. The report was approved. Full details of the report can be viewed at [www.scrooby.net](http://www.scrooby.net).

Other matters: Agreed at the Treasurer / Clerk's request to change this agenda title to "Finance and Admin Report" to allow it to include the other (not strictly accounting) major activities to be reported upon, such as Data Protection and Transparency.

Noted that our Bank, the NatWest Bank, will be closing its branch in Bawtry in May 2018. That may lead to more time commitment for the Treasurer. Discussion ensued about promoting the use of electronic banking for payments to the Parish Council and / or the use of a Pay Pal account as well.

Two invoices were agreed to be paid next month for the Mobile Bar update and the SNAP survey printing costs.

It was agreed that during the forthcoming absence of the Chairman and counter signatory, in an emergency the Treasurer's signatory could also be used.

Noted that before the next full Council meeting the Precept would need to be set. Agreed to a) try to delay for a week and b) if needed agreement made by "email meetings"

## 8. Police Report

It was disappointing not to have met the new PSCO Lucy Campion at the meeting. **Clerk to press** her to come in February.

Scrooby Security using CCTV; No further progress.

## 9. Planning & Neighbourhood Plan

1. The Scrooby Neighbourhood Action Plan (SNAP) continues to progress. A funding request for £9,000 has been sent in and is waiting a response. The Parish wide survey leaflet has been accepted and sent to the printers. The timetable is; Issue 5<sup>th</sup> Jan, Open Event for questions, etc. 19<sup>th</sup> Jan in Village Hall, Return 28<sup>th</sup> Jan, Prize Draw on 31<sup>st</sup> January. The BDC Site Allocations map does exist but only covers Worksop, Retford, and Harworth, Scrooby is not included.
2. Planning Requests - Removal of the tree at Belmont House, 2 members of the Appeals panel have attended on site. Pebble Mill rendering, are not appealing now but are requesting minor changes to cover. 2 Holmefield Court request to fell and replace a diseased Cherry Tree, emailed OK to remove it but waiting for the written letter before auctioning. Land off Mill Lane, Holiday Log Cabin formal application has taken 2 months to validate but has been released (just) for comments. Phil W to ask for an extension as the close date is 2/1/18. Alpha House, ongoing, no response. Westgate House, a Lawful Development Certificate to allow building to commence – see District Councillor Comments above. Retrospective application by Scrooby Top Quarry to extend its recycling areas – agreed.
3. BDC Planning Procedures – The Parish Council letter re. recent planning approaches and emails re. Conservation Area issues finding that the BDC Planning department were being somewhat obtrusive. We had written to the Chair of the Planning Committee, who passed it on to the Head of Regeneration (Bev Alderton-Sambrook) – NO response to date. Barry

Bowles was asked to chase please. Indeed such was the feeling about this that the Council agreed to the Chair writing a letter of complaint to our MP, John Mann as well.

**10. Play Area**

Heidi Robbins reported on the 2 sets of quotes. PlayDales had been agreed as the preferred supplier and a 50% deposit was required to commence work, **Treasurer to action**. We would provide storage in the Village Hall, Heidi to book to avoid clashes, and North Notts Landscapes would be paid £700 to remove the old equipment and fill in the voids left. Funding: The Scrooby Show will donate £1,000 and the rest would be allocated out of the General Reserve.

**11. Village Hall**

Toilet Plans – The plan for the extension is being drafted  
Request for any old laptop computer to be donated to allow overhead shows to be run at any time.

**12. Village Environment**

Chris Tompson and future Rights of Way around Scrooby, and he sent in a report.  
**Clerk** enabling a “walking” meeting to investigate options “on site”

**13. Pilgrim Fathers Visitors Centre and Mayflower 400**

The Village Visitor Leaflet – was being updated and reprinted by Ed and Bill Arrowsmith.  
Noted that Luke Winslow-King was seeking a return visit to Scrooby, probably in early September after the Scrooby Show.

**14. Any Other Business**

Boules pitch – Scrooby Gardening Club agreed to turn it into a Flower Patch, However the wooden border will also need replacing and the Boules bed will need to be removed. This was agreed to be a project for 2018.  
Parish Defibrillator – The Council records its thanks to Julie Dunstan for organising the very successful training course on 2<sup>nd</sup> December.

*All minutes from Scrooby Parish Council meetings are now published at [www.scrooby.net](http://www.scrooby.net), after acceptance by the Parish Council*

Meeting ended 9.10 pm.

**Next meeting to be held on Monday 12 February 2018, 7.30 pm, Scrooby Village Hall.**